

**MINUTES OF MONTHLY MEETING**  
OF HALESWORTH TOWN COUNCIL HELD ON  
MONDAY 7<sup>th</sup> DECEMBER 2009 AT THE DAY CENTRE  
LONDON ROAD, HALESWORTH, AT 7.00pm

**PRESENT:** Councillor Mrs S Leverett - Chairman  
Councillors: Mrs J Wright Mr J Clayton Mr P Widdowson  
Mr M Smith Mrs A Dunning Mrs J Wagner

**APOLOGIES:** Cllrs: Mr J Wagner; Mr E Leverett; Mr A Holzer; Mr T Goldson; Cllr M Ryland (WDC)

**IN ATTENDANCE:** WDC's David Gallagher Head of Partnership Procurement and Management and Paul Moss Principle Service Manager Economic Regeneration; Cllr P Flegg (WDC); PCSO Jackie Adams; members of the public.

**141. The Chairman** – announced the resignation of Cllr D Thomas and it was agreed to send a letter of thanks for his work on behalf of the council. The chair welcomed those present and opened the meeting.

**142. Apologies** – were received and accepted.

**143. Declarations of Interest** – were recorded

*The meeting was suspended to allow agenda items 3 & 4*

**144. Rifle Hall & Norwich Road Public Conveniences** Paul Moss reported his appointment to a Waveney District Council officer working group, bringing all agencies and data relating to Halesworth together. It was set up to look holistically at different aspects of Halesworth in an effort to move plans forward. This was perceived to be replicating the role of the Town Plan and much debate followed; concerns were raised that WDC officers were making decisions without consultation with Halesworth elected members or residents and disappointment that again no Halesworth Town Cllr's were serving on either working parties. Paul Moss was asked to forward a list of its members to the Clerk and he gave assurance that the Town Centre Working Group would be offered a place on the working party. David Gallagher would be happy to attend Town Plan and Town Centre Group meetings and requested reports be forwarded. He conceded that the Town Council needed to be at the heart of decisions and hopefully more positive liaison and consultation would be established for the future especially as a resident expressed concern that her communications to WDC were not even acknowledged. The Rifle Hall information pack should be available January/February 2010. It was requested from Halesworth Town Council that any monies raised from the proposed sale of Norwich Road Public Conveniences be reinvested in Halesworth. David Gallagher indicated the importance of deliverability of a centre for the community and sufficient sports provision in Halesworth but councillors stated that this would be extremely difficult due to lack of adequate budgeting by WDC and available funding streams. Paul Moss suggested that all 106 monies be redirected to support community projects in the town but he was informed that these monies are open to renegotiation which has recently been detrimental to the community of Halesworth.

*The meeting was reopened*

**145. The Minutes:** of the monthly meeting held on 25th November 2009 were amended and accepted as a true record.

**146. Matters Arising:** Minute 132 it was agreed to appoint Norton Peskett Solicitors to proceed with the Day Centre Lease.

*The meeting was suspended to allow agenda items 7 to 11*

**147. Police Report:** noted – reduction of crime continues. Concerns with littering, dog fouling and parking on footways were raised and PCSO reported that incidents did not occur in their presence. Damage at the Station building was being investigated. Christmas Lights switch on had been a successful event with no crimes reported.

**148. Suffolk County Councillors report:** no report.

- A. Boundary Review – 'The Court of Appeal recognised that the process the Committee followed in formulating its draft proposals for Suffolk was lawful and consistent with the guidance that the Secretary of State issued'
- B. Community Boards – no update
- C. Norwich Rd Bus Shelter – a location has been identified 50-75yds north of Excelsior House plus a stop opposite on the South bound side and is being investigated for road safety by SCC.
- D. Middle School Site – Cllr Goldson reported today to the Clerk that the school is definitely to close. Councillors wanted to know what is to happen to the site.

**149. Waveney District Councillors Report:** noted.

- A. Youth development project – no update
- B. Whole District Council elections every 4 years – Cllrs were asked to send comments to the Clerk by end of the week

**150. Halesworth Business Connections:** no report

**151. Town Plan:** noted, it was agreed to write to thank the Town Plan and Town Centre working groups.

*The meeting was reopened*

**152. Town Planning Applications:**

**ET02108/A144/03 SCC Comments request** – Rural Safety Scheme – A144/Sparrowhawk Rd Roundabout, Halesworth  
Upgrading road signs, refreshing worn road markings, unblocking road drainage and replacing an illuminated board.  
30mph speed limit to directly north of the roundabout in the near future.

*HTC support any improvements to safer driving and therefore hopefully reduction of accidents*

**DC/09/1151/LBC & 1150/FUL** – Miss Sadie Lofthouse, 4 Holton Terrace, Holton Road, Halesworth

Listed Building consent – Construction of single storey rear extension, refurbish rear dormer window, installation of new windows and roof lights and internal alterations to create shower room and bathroom

*Approval*

PLANNING DECISIONS

APPROVALS

DC/09/0840/ADN Mr Ian Miller, Leonardo House, 11 Market Place, Halesworth –

Provision of 2no signs incorporated into double-glazing to side of entrance doors

DC/09/0839/COU Mr Ian Miller, Leonardo House, 11 Market Place, Halesworth –

Change of use from D1 (Surgery) to A2 (office) and erection of a glazed screen including a double door access to enclose a covered lobby area

DC/09/0906/FUL Cutlers Hill Surgery, Bungay Rd, Halesworth –

Erection of a single storey rear extension

**153. Reports on meetings attended by Council representatives on outside bodies:**

- Transport: noted
- Festive Lights: letter of congratulations to be sent
- Town Twinning: none received
- SALC PoWB training attended by 3 town councillors – agreed to arrange in-house and invite surrounding parish and town councillors.

**154. Role of the Town Council:** The Chair proposed holding councillor surgeries in Halesworth Library on the second Saturday of each month in conjunction with District and County councillors. It was agreed that councillors would attend to answer residents' questions on a rota basis. Sgt. Nigel Tompsett had expressed interest in the SNT having involvement at these surgeries.

A. To adopt Code of Practice for handling complaints – defer until January meeting

**155. Other Matters of report:**

A. Sport and leisure – SLA monies still not received for last year

B. Halesworth & Blyth Valley Partnership – no report available

C. Schools Organisation Review – It was agreed to incorporate in item 8D Middle School Site.

**156. Correspondence:** noted

**157. Accounts for Payment :**

[1]	103024	Wangford with Henham PC PoWB training 3 Cllrs	15.00
[2]	103025	Halesworth Resource Centre photocopying	13.11
[3]	103026	Pearce & Kemp Office electrical equipment PAT testing	53.76
[4]	103027	Norton Peskett Market rights legal fees	<u>230.30</u>
		<i>replaces 25/11/09 cheque 103022 – credit £40</i>	
			<u>312.17</u>

**Account Balances at 7<sup>th</sup> December 2009**

Current 728	2100.82
Comm A/c	3559.32
Bus Prem 964	735.45
Bus Res 017	<u>47298.25</u>
	<u>53693.84</u>

**The accounts were approved and cheques duly signed**

The meeting closed at 8.45pm