

Draft **MINUTES OF THE MONTHLY MEETING**
OF HALESWORTH TOWN COUNCIL HELD ON
MONDAY 6TH JULY 2009 AT THE WAVENEY LOCAL
OFFICE, LONDON ROAD, HALESWORTH, AT 7.00pm

PRESENT: Councillor Mrs S Leverett - Chairman
Councillor Mr J Wagner - Vice-Chairman
Councillors: Mr A Holzer Mrs J Wright Mr E Leverett Mr J Clayton
Mr T Goldson Mr P Widdowson Mrs J Wagner

APOLOGIES: Cllrs: Mrs A Dunning; Mr D Thomas.

IN ATTENDANCE: Cllr P Flegg [WDC]; Sgt Nigel Tompsett; Mr D Mizon; Mrs A Smith; Mr A Jones; Mr J Levy and other members of the public.

43. The Chairman: Opened the meeting and accepted the apologies.

7.05 Cllr Dunning arrived

44. Public Session:

- Mr A Jones – Did the TC have working assumptions on:
 - a. Minimum cost of building a community centre A. Unable to comment without sufficient information.
 - b. What sum HTC or WDC would be looking to obtain under Section 106 A. HTC assume there would be a percentage/predetermined amount per sq meter according to the size of the development ring-fenced for Halesworth.
 - c. How the gap between [a] and [b] might be plugged A. Grant or Lottery funding.
 - d. What are the time constraints for 106 monies A. Tesco had asked for 3years although larger developments are normally 10 years but it could be a stipulated agreement.
 - e. Would the clock start ticking the minute Tesco's application for the Angel Link building was approved A. No it would be from the time the cheque was banked.
 - f. Whether unspent 106 monies would have to be repaid to Tesco with interest A. Not normally but could be if it is part of the agreement, but would be down to WDC to pay.
- Mr J Levy Chair of HACT requested help with funding. A. A decision would be made tonight re: Agenda item 16
- Mrs A Smith wanted to know what happens to residents' correspondence, was it lost in the ether and not discussed. A. All correspondence was either dealt with in accordance with council procedure; either forwarded to the relevant District/County Councillor or Officer and a list appended to all reports at the meeting.

45. Declarations of Interest: Declarations were received and recorded.

46. The Minutes: of the monthly meeting held on 1st June 2009, having been circulated, were approved.

47. Matters Arising: Item 31 Chichester Road - Social Housing. Cllrs felt it would be a travesty to lose open space. Item 34 Swan Lane Allotment provision, District Councillors were asked to speak to Simon Walker to progress.

48. Police Report: Report noted. Sergeant Nigel Thompsett introduced himself and was welcomed. Cllrs praised the towns PCSO's for their excellent rapport with all ages of the community.

49. Suffolk County Councillor's Report: A] Oak Green Drainage problems were completed to everyone's satisfaction and could be removed from future agenda.

B] Boundary Review – HT Cllrs reported a decision has now been delayed until after an October meeting so nothing would happen until 2011 and it has been accepted that the Local Government Review will take place so we should prepare for reform.

C] Dog Bins for Roman Way-

D] Youth Development project – Could Cllr Goldson find out what has been done regarding the sheds next to the Town Park Basketball Court. Cllr James Wagner agreed to contact Tom Woolley prior to his retirement on 17th July 2009 to find out what had been discussed with Wendy Mawer regarding facilities for the youth. Cllr Flegg to investigate the proposal to hand over the land to the Millennium Green.

E] Norwich Road Bus Shelter – a resident's letter requesting a bus shelter was read out and it was agreed that Cllrs: S Leverett, A Dunning, T Goldson and Brenda Roberts should have a special meeting to take forward as Cllr Goldson said there was money available to progress. Costs should be discussed at the next Finance meeting.

50. Waveney District Councillors' Report & Other WDC matters: report noted.

A. Rifle Hall – Cllrs requested representation to strengthen the working group. Cllr Flegg reported that reps would not be appointed onto the working group; D Gallagher had been contacted again regarding the land to the rear; the Hall would only be available for up to 80 people without a new floor; the Hall will remain open while the working group were examining all issues relating to the Hall. H&BVP commissioned a report but to date have no costings for refurbishment. Relating to the appointment of HTC representatives, if the Working group decided against this at their next meeting it was agreed to contact the Ombudsman to look into deliberate obstruction. It was agreed that the Rifle Hall be a separate agenda item at the September meeting.

B. Norwich Road Public Conveniences –Cllr Flegg has requested to WDC they are re-opened without charges. Clerk is to ask WDC to look at cost to refurbish.

C. Dog Bins – to request in writing to County Councillor Locality Budget funding.

D. New Allotment Provision –Cllr Flegg to contact Simon Walker to expedite matters.

51. Business Connections: D Mizon reported 2 new members; recommended a visit to Muck and Magic in Wenham: Cllr Goldson was the speaker on Transport at the next Breakfast meeting. Questions to Councillors would be at their September or November meeting.

Italian Market proposes to be held on 6th December 2009. As financial contribution to be determined, it was agreed to accept in principle subject to financial implications.

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52. Town Planning Applications – Considered on 29th June 2009

DC/09/0491/FUL Bernard Matthews Green Energy [Halesworth] Ltd. Land at Former Airfield, Upper Holton, Halesworth. Installation of 5 wind turbines, with a maximum height of tip of 100m, a permanent meteorological mast, substation, access and tracks and associated infrastructure.

Support in Principle subject to minimisation of impact on surrounding villages

DC/09/0279/REN Mr P Downing, Broadway Place, Norwich Road, Halesworth

Renewal of Consent – W18501/1 Construction of two dwellings and garages

Approval

Disabled Parking Bay 7 Chediston Street

No objections

Site Specific Allocations – Further Sites Map Ref 208 & Map Ref 211

Site 208/100 + additional areas identified.

This site contains part of the Millennium Green and a Children's Play area which must be protected and must not be built on. Any facilities that are built should not encroach on the Millennium Green and whilst facilities quoted in the application would be useful to Halesworth there are serious reservations with this location.

Site 211

Halesworth Town Council would seek assurance that Educational/Community use is retained in the existing buildings and that the playing fields are fully protected for the future.

APPROVALS

DC/09/0305/LBC Mr J Suarez, 14/14a Thoroughfare, Halesworth

Listed Building Consent – Internal alterations to create 1st Floor flat.

DC/09/0262/FUL Mr I Burwood 85 Bedingfield Crescent, Halesworth

Construction of two storey side and single storey rear extensions

DC/09/0352/AND Micropress Ltd Former Magnet Imports Ltd Warehouse, Norwich Road, Halesworth

Proposed non – illuminated advertisement sign

DC/09/0370/FUL Mr Steve Tricker, 40 Dukes Drive, Halesworth

Single storey side extension

REFUSALS

DC/09/0173/FUL Mr S Holmes, 1 Queens Drive, Halesworth

Construction of 1no. house and vehicular access.

DC/09/0282/FUL Mr Anthony Eden 84 Chediston Street, Halesworth

Construction of stairs and balcony

DC/09/0330/FUL Mr D Yarlett 43 Bramblewood Way, Halesworth

Construction of a side carport

53. Section 106 Allocation: Councillors were asked to put forward by the September meeting, suggestions for priority sites/projects for recommendation to WDC. Cllr Goldson stated that 'one pot' was an option and that surrounding villages could donate their 106 allocation into larger projects that benefit their communities.

54. Town Twinning: Matters of Report: Bouchain & Eitorf: No report. Clerk to write to the Royal British Legion to express thanks for provision to students of wreath for Last Post Ceremony at Ypres.

55. Reports on meetings attended by council representatives on Outside Bodies: Transport – Reports noted.
Festive Lights – Report noted.

56. Town Plan: Report noted, thanks to be sent to R Woolnough.

57. Role of the Town Council: Halesworth needs to be a 'Hub Town' or may cease to have a significant role. A decision needs to be made in conjunction with the Town Plan about joining forces with Bungay, Southwold or Kessingland.

[A] Co-option Process – as appended was accepted and approved.

58. Financial Matters: [A] To Receive a Report on the Finance Committee Meeting held on 17th June 2009: Copies of the minutes had been circulated and unanimously approved.

- 5] Pagoda Systems recommendation to install addition RAM circa £25.00, plus external hard drive for back-up purposes was agreed and Finance Committee would get actions endorsed at the next HTC Meeting.
- 8] It was agreed to give the Halesworth Museum £1500 as all other funding had been cut and a grant of £800 was proposed for HACT subject to clarification from the RFO and Chair of Finance that the funds were available. If not the budgeted figure of £300 would be paid.

[B] To consider obtaining a Public Works Loan to support the PFA Dairy Hill Sports & Leisure Project: Cllr Dunning to investigate. Consultation with residents would be required, as it would have to be repaid from the precept. This would enable HTC to make a contribution on behalf of the town. Cllrs who are appointed representatives on the HPFA would need to apply individually to WDC for a dispensation to be able to debate and vote on *financial sports matters*.

9.40 Cllr Dunning left the meeting

59. Other Matters of Report:

[A] Sport & Leisure, including the new sports project: Holton PC had been contacted to arrange a meeting to discuss the HPFA plans and convenient dates were awaited from Cllr Goldson.

[B] Halesworth & Blyth Valley Partnership: minutes to be circulated after approval.

[C] **Schools Organisation Review:** Waiting for SCC to respond to letter asking when a decision will be made relating to the future of the School site.

Correspondence: noted.

60. Accounts for Payment : were approved and signed

[1]	online	June Salaries	1100.40
[2]	102975	The Angel Hotel Chairs allowance Festive Lights Lunch A Dunning	14.95
[3]	102976	Chairs allowance Vice Chair travel to Kings Lynn Kuk Sol Won event	63.65
[4]	102977	Petty Cash	100.00
[5]	102978	Chairs allowance Vice Chair travel to Ispwich High Sherrif	30.95
[6]	102979	HMRC PAYE	1085.08
[7]	102980	SALC Cllr Training Vice Chair	103.50
[8]	102981	Volunteer Centre Photocopying	20.44
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			2518.97

Account Balances as at 6th July 2009

C/A	728	4727.24
BRA	017	39787.20
BPA	964	735.27
Comm a/c	372	<u>3558.45</u>
Bal		48808.16

The meeting closed at 9.50pm