

**MINUTES OF THE MONTHLY MEETING
OF HALESWORTH TOWN COUNCIL HELD ON
MONDAY 1ST JUNE 2009 AT THE WAVENEY LOCAL
OFFICE, LONDON ROAD, HALESWORTH, AT 7.30pm**

PRESENT: Councillor Mrs S Leverett - Chairman
Councillor Mr J Wagner - Vice-Chairman
Councillors: Mr A Holzer Mrs J Wright Mr E Leverett Mrs A Dunning Mr J Clayton
Mr T Goldson Mr D Thomas

APOLOGIES: Cllr Mr P Widdowson; Mrs J Wagner; SCCllr. W Mawer

IN ATTENDANCE: Cllr M Ryland; Cllr Flegg [WDC]; Mrs J Huckle; Mr D Mizon; Mr R Woolnough; Mrs J Berry; Mr & Mrs A Macfarlane; Other Members of the public.

27. The Chairman: Opened the meeting and accepted the apologies.

28. Public Session:

- Mrs J Huckle re: Agenda 8[a] Rifle Hall – U3A and other User Groups had received a letter from A Charvonia [WDC] requesting a named representative and the whereabouts of any documents or history relating to the Rifle Hall. The late Bob Niblett had reported that the documents were deposited in the basement of the Lowestoft Town Hall in 1974. Why does he need to know the history, why was 26.06.2009 special for the information and had any reps. been co-opted? The Chairman was disappointed that despite several requests over the years to WDC from HTC for sight of deeds and documents no relevant documentation had been received. HTC request for representation on the Working Group had so far been denied. An email from A Charvonia was read out detailing the need for additional research and consultation with residents and discussion on methods to ensure the hall remains open in the short term at least until the end of July 2009. HTC have requested quotes for refurbishment from 3 local builders in preparation for when a management committee is appointed to take over. Linda Scase-Jones [WDC] had carried out a condition survey, which should have been passed to her successor and readily available.
- Harry Miller Chair of U3A wanted to know why no Charity Commission Returns had been completed from 2002-2006 and on whose authority land been sold of at the rear of the hall. The Chairman explained that these questions had already been put to WDC.
- Questions were asked relating to Tesco planning application and the Chairman reminded the public that it was not an agenda item but a special meeting had been called on 10th June 2009 to which they were welcome to attend as observers, but any decision would have to be made on planning grounds.
- Mr A Macfarlane remarked that the 15minute Public session should be for the public and not Councillors. Cllrs apologised.

29. Declarations of Interest: Declarations were received and recorded.

30. The Minutes: of the monthly meeting held on 11th May 2009, having been circulated, were amended to remove double entry of Cllr Dunning from Present. Minutes were approved.

31. Matters Arising: Item 1 Heart Foyer is now boarded up. Item 13 Chair spoke to Robert Prince WDC regarding Chichester Road and it was confirmed that it is a possible site for Social Housing. It was suggested to write to Outside Bodies for minutes of their meetings.

32. Police Report: Report noted. Disappointment was expressed at non-attendance at meetings and it was requested to inform the police of the need for Byelaws to raise public awareness and support enforcement by the Crime Prevention Panel.

33. Suffolk County Councillor's Report: No report. Cllrs were disappointed that no report had been submitted due to Purdah restrictions. It was agreed that Purdah regulations need to be clarified for future reference.

34. Waveney District Councillors' Report & Other WDC matters: report noted.

- A. Rifle Hall – It was proposed to contact WDC to advise of Town Councillors who were prepared to be representatives on the working group. Cllr Flegg stated that co-option to appoint from interested organisations had been discussed at the meeting of the working group but it was felt that it was not necessary to appoint at this time. Cllrs expressed serious concern that the working group were excluding other representation.
- B. Norwich Rd Bus Shelter – Nothing to report
- C. Norwich Road Public Conveniences – no report.
- D. Dog Bins – to request SCC locality Budget funding.
- E. New Allotment Provision – M Ryland to contact Simon Walker as a matter of urgency for details of the area required for the playing field.

35. Business Connections: D Mizon and Cllr Clayton would report after their meetings. Breakfast meetings are well attended.

36. Town Planning Applications –

DC/09/0428/FUL Mr D King, Willows End, London Road, Halesworth.

Construction of a single storey rear infill extension, rear conservatory, front porch and attached garage to front.
Approval

DC/09/0370/FUL Mr Elliot Warne, 14 Oak Way, Halesworth

Single storey rear extension

Approval – Subject to neighbours approval of possible light restriction issues

Waveney Local Development Framework Site Specific Allocations – Further Sites

Halesworth Middle School & Land of Saxons Way - Map Ref 208: WDC would be asked to clarify ownership of the land as it is HTC's belief that part of this site is within the curtilage of the Millennium Green and should be considered with any plans that the Halesworth Playing Fields Association may have.

Map Ref 211: Concerns were expressed with regard to this site, as HTC understand that the adjudicator appointed for the Schools Organisation Review, has not yet formulated a decision determining future use.

DC/06/0076/FUL Hopkins Homes, Quay Street Development. Concerns were expressed regarding the proposed loss of affordable housing and Section 106 contribution. It was agreed to formulate a response to WDC outlining these concerns and to seek representation at the appropriate WDC planning meeting.

APPROVALS

DC/09/0258/FUL & /0259/LBC Mrs Iris Riseley, 68 Chediston Street, Halesworth

Construction of a two storey dwelling and alteration of existing vehicular access & Listed Building Consent – provision of lead flashing at abutment of roof of new dwelling with no. 69 Chediston Street.

REFUSALS

DC/09/0248/FUL Mr D Hurren 1 Chediston Street, Halesworth

Demolition of existing storeroom. Construction of two-storey side extension, alterations to first-floor flat and provision of 2no. car parking spaces.

Councillors to consider a Section 106 wish list for the town. Clerk to clarify Section 106 spending restrictions with WDC.

37. Town Twinning: Matters of Report: Bouchain & Eitorf: Report noted. Cllrs were requested to consider representation at further meetings as it was felt important to continue the link between the Council and Twinning.

38. Reports on meetings attended by council representatives on Outside Bodies: Transport – No meetings attended. Cllr Dunning reported 588 service had added busses to Norwich.

Festive Lights – Festive lunch raised £80.00 and plans are underway for Christmas.

The Chairman suspended the meeting at 9.09pm to allow R Woolnough to report on the Town Plan.

39. Town Plan: Future meetings were to be themed. Deborah Smith of Local Strategic Partnership would be giving a presentation on Local Governance and it was hoped to open the meetings up to the community, local parishes and market towns. The next meeting is on Monday 29th June at 7.30pm.

The meeting was reopened at 9.12pm

40. Financial Matters: [A] To Approve the Annual Return Sections 1 and 2 for year ending 31st March 2009 as presented: Approved, 1 abstention.

[B] To Receive a Report on the Finance Committee Meeting held on 18th May 2009: Copies of the minutes had been circulated and were unanimously approved. It was agreed that Chair and Vice Chair ex-officio shall sit but not necessarily preside as Chairman on sub-committees and therefore will only exercise one vote each. Attendance was requested at the meeting of 17th June of all Finance sub committee members to enable election of a Chairman to take place.

41. Other Matters of Report:

[A] Sport & Leisure, including the new sports project: Nothing to report – Cllrs asked when PFA would be ready to give them a presentation of their plans, as it was impossible for the Council to approve Section 106 funding to a project without information on its proposals. Cllr Goldson said he would arrange a presentation of the plans.

[B] Halesworth & Blyth Valley Partnership: Next meeting 8th June 2009 minutes to be circulated.

[C] Schools Organisation Review: No updates or information. It was resolved to ask SCC when a decision will be made relating to the future of the School site.

Correspondence: noted.

42. Accounts for Payment

[1]	online	April Salaries	1118.98
[2]	DDR	BT Telephone and Internet	175.57
[3]	102971	Resource Centre photocopying	13.87
[4]	102972	B W Whiffin & Co Ltd HMRC NI enquiries	655.50
[5]	102973	Park Leisure Outdoor Gym Basley Park deposit	10695.00
[6]	102974	Waveney Norse Market Cleanup	189.75
[7]	DDR	WDC Market Rates	85.00

12933.67

Balances as at 1st June 2009

C/A	728	13964.85
BRA	017	38781.83

BPA	964	735.17
Comm a/c	372	<u>3558.45</u>
Bal		57040.30

The meeting closed at 9.40pm