

**MINUTES OF THE MONTHLY MEETING
OF HALESWORTH TOWN COUNCIL HELD ON
MONDAY 5TH OCTOBER 2009 AT THE WAVENEY LOCAL
OFFICE, LONDON ROAD, HALESWORTH, AT 7.00pm**

PRESENT: Councillor Mrs S Leverett - Chairman
Councillors: Mr A Holzer Mrs J Wright Mr E Leverett Mr J Clayton
Mr M Smith Mr P Widdowson

APOLOGIES: Cllrs: Mr J Wagner; Mr T Goldson; Mrs J Wagner; Mrs A Dunning.

IN ATTENDANCE: Cllr. M Ryland [WDC]; PCSO J Adams, Sgt Nigel Tompsett; Mr D Mizon; and other members of the public.

85. WDC Standards Committee: Caroline Nixon [Independent Chairman] and Paul Ashdown [member] gave a short presentation on their roles within the WDC Standards Committee and answered Councillors questions. Concerns were raised on conflicting advice given to councillors regarding dispensation.

86. Brenda Roberts Presentation: The Chairman stated that Brenda Roberts had worked tirelessly for over 10 years and the local transport had improved immensely due to her persistence and efforts.

The Chairman proposed and it was unanimously agreed that items: 5 Public Session; 8 Police Report; 9 SCC Report; 10 WDC Report; 12 Halesworth Business Connections & 16 Town Plan, be brought forward in the Agenda and at all future meetings to remove the necessity to suspend the meetings at each juncture, to allow those other than Halesworth Town Councillors the opportunity to speak.

87. Public Session:

- Mr David Cannon asked if the Town Plan was a waste of time in view of ICIS draft proposals for the Town Centre Site. A – A Town Plan would ensure the towns input in future developments.
- Mrs J Macfarlane asked what progress had been made regarding her suggestion for drought resistant and wildlife friendly planting in the town and the threat concreting and decking would have on flooding.
A – The chairman assured her that it was being investigated.

88. Police Report: noted. The Safer Neighbourhood Teams bi-monthly meetings were an opportunity to engage with partner agencies and statutory bodies. The next meeting would be at 2pm on 3rd November at Bungay Town Hall and HTC reps would be welcomed. [a] Byelaws – Cllrs were reminded to email comments on last months report to the clerk before the deadline of 20th September 09.

89. Suffolk County Councillor's Report: Noted.

A] Boundary Review & B] Community Boards – To ensure financial effectiveness the proposed route is by partnership between councils.

C] Norwich Road Bus Shelter – no further information

D] Middle School Site – no further update.

90. Waveney District Councillors' Report & Other WDC matters: reports noted. It was agreed to move Agenda 11 & 13A] to allow discussion with District Councillor.

- Rifle Hall – Cllr Ryland was asked for confirmation of commitment to funding in the refurbishment of the Rifle Hall. Cllr Ryland replied that no capital funding had been budgeted by WDC, only possible redress for the loss of the six-foot curtilage.
 - Ridgeons Site - It was agreed to write to WDC as Councillors were bitterly disappointed by the lack of support by District planning committee in permitting Hopkins Homes to massively reduce the original Section 106 agreement, setting a precedent by allowing developers to rescind on agreements in renegotiations. Clerk to contact P Eyles WDC to confirm 106 monies are ring-fenced to cover cost of pathway lighting and Pearce and Kemp estimates are sufficient. It was agreed that the Clerk takes the necessary action to progress.
 - Clerk to request information relating to the setting up of the Arts, Tourism, Sport and Leisure group in relation to Halesworth and surrounding area.
- A. Norwich Road Public Conveniences – Councillors were encouraged to press for WDC to keep this facility open.
B. Stocks Fair – HTC had agreed to fund 50% of £391.00 WDC Car Parking charges.
C. Youth Development Project – Problem with access and egress from the derelict building behind the Town Park basketball courts to address, a meeting to be arranged for end of the month.
D. Chichester Road play area – It was unanimously agreed to remove from the agenda but to ask WDC to cut the grass here and in Old Station Rd Park and to ask for a schedule of cuts in Halesworth Parks/Open Spaces.

91. Business Connections: D Mizon reported membership in the upper 80's and the Town Centre Sub-Group were meeting regularly to help with the Christmas Lights arrangements.

92. Town Plan: Report noted. To thank R Woolnough for concise reporting.

93. The Chairman: Opened the meeting, apologies were read out and accepted.

94. Declarations of Interest: were noted Cllrs. Holzer, Wright and E Leverett item 19a and Cllr Widdowson items 11 & 19c
Cllrs S & E Leverett item 19b, Cllr Holzer item 19c

The meeting was suspended to allow Caroline Nixon to speak to confirm the requirement for declarations of interest to be given at every meeting even if declared in individual councillors Register of Interests.

95. The Minutes: of the monthly meeting held on 7th September 2009, having been circulated, were approved.

96. Matters Arising: None

97. Rifle Hall: It was proposed and agreed for HTC to express an interest as possible trustees and request a detailed information pack from WDC. To write again to ask for an explanation of previously unanswered questions, if the Rifle Hall has a repairing clause. Builders letter and Estimate for repairs read out.

98. Town Planning Applications – 13[a] Clerk to contact WDC to establish planning requirements and confirm Section 106 funding available to progress Town Park footway lighting.

13[b] J Holloway proposals for rooftop pavilion accepted in principle.

DC09/0839/COU Mr Ian Miller, Leonardo House, 11 Market Place, Halesworth.

Change of use from D1 [Surgery] to A2 [Office] and erection of a glazed screen including a double door access to enclose a covered lobby area.

APPROVAL – subject to clarification of parking spaces

DC/09/0840/AND Mr Ian Miller, Leonardo House, 11 Market Place, Halesworth.

Provision of 2no. signs incorporated into glazing to side of entrance doors.

APPROVAL

99. Town Twinning: Matters of Report: Bouchain & Eitorf: Formal twinning was suffering for the need of new members.

100. Reports on meetings attended by council representatives on Outside Bodies: Transport – Reports noted. Festive Lights – D Clarke to attend November meeting.

[A] **Day Centre Committee Vacancy** – Interested Cllrs to contact clerk.

101. Role of the Town Council: A resolution was passed to amend Standing Orders to conclude meetings within a 2 hours time frame. To set up a Planning Working Group at the November meeting and retain the Finance Committee status quo.

102. Financial Matters: [A] To Receive a Report on the Finance Committee Meeting held on 16th September 2009: approved.

103. Other Matters of Report:

[A] **Sport & Leisure, including the new sports project:** PFA outlined plans to be made public within the next month.

[B] **Halesworth & Blyth Valley Partnership:** approved minutes circulated. Cllrs were asked to consider Halesworth Town Council purchasing the land adjacent to the Town Park to bring the land into public use.

[C] **Schools Organisation Review:** Awaiting adjudicator’s decision this month.

104. Correspondence: noted.

105. Accounts for Payment :

[1]	online	September Salaries	1507.29
[2]	102999	Halesworth Business Connections Town Plan expenses	50.00
[3]	103000	SALC refund grant for marquee	250.00
[4]	103001	Halesworth Resource Centre photocopying	11.07
[5]	103002	M&S B Roberts retirement vouchers	54.95
[6]	103003	Waveney Norse Ltd Waste Bins [SCC locality budget]	634.80
[7]	103004	SALC Clerks CiLCA training	402.50
[8]	103005	Viking Direct stationery	193.96

Bal 3104.57

Balances as at 29th September 2009

C/A	728	43443.80
BRA	017	39792.18
BPA	964	735.36
Comm a/c	372	<u>3558.89</u>

Bal 87530.23

The accounts were approved and cheques signed.

The meeting closed at 9.30pm