

**MINUTES OF THE MONTHLY MEETING
OF HALESWORTH TOWN COUNCIL HELD ON
MONDAY 7TH SEPTEMBER 2009 AT THE WAVENEY LOCAL
OFFICE, LONDON ROAD, HALESWORTH, AT 7.30pm**

PRESENT: Councillor Mrs S Leverett - Chairman
Councillor Mr J Wagner - Vice-Chairman
Councillors: Mr A Holzer Mrs J Wright Mr E Leverett Mr J Clayton
Mrs J Wagner Mrs A Dunning Mr M Smith Mr P Widdowson

APOLOGIES: Cllrs: Mr D Thomas; Mr T Goldson.

IN ATTENDANCE: Cllrs P Flegg, M Ryland [WDC]; PCSOs J Adams, G Loades; Mr D Mizon; Mrs J Huckle; and other members of the public.

67. The Chairman: Opened the meeting and accepted the apologies.

68. Public Session:

- Mrs J Macfarlane – asked for consideration to drought resistant and wildlife friendly planting in the town. A – The chairman assured her that it would be looked into.
- Mrs J Huckle congratulated the Town Council on the Basley Park Outdoor Gym installation.
- Mrs J Berry wanted to know if there was any news on Tesco. A - although not an agenda item, it could be discussed under item 8E. Retail Assessment. R Woolnough had formulated an analysis on behalf of H&BVP and highlighted areas of concern in accuracy, which would have a serious impact on decisions. Cllr Ryland confirmed that HTC would have a minimum of 3minutes to speak at the planning meeting to be arranged. Residents were assured that HTC would fully investigate the application.

69. Declarations of Interest: Declarations were received and recorded.

70. The Minutes: of the monthly meeting held on 6th, 22nd July and 10th August 2009, having been circulated, were approved.

71. Police Report: Report noted. PCSO Gemma Loades introduced herself and was welcomed. They would be patrolling Blyth Road and Basley Park area and urged anyone to report incidents to the police. Cllrs expressed congratulations for the policing, stewarding and organisation of the Gig in the Park, and the police had not received any complaints about this year's event.

Cllrs were asked to go through Byelaws [as circulated] in preparation for next month's agenda. Suggestions could be emailed to dandjwuyts@talktalk.net.

72. Suffolk County Councillor's Report: Noted.

- A] Boundary Review - Inform Cllr Goldson that unresolved issues are not removed from the agenda.
- B] Community Boards - Inform Cllr Goldson that unresolved issues are not removed from the agenda
- C] Norwich Road Bus Shelter –It was felt unproductive to revisit past issues with the Vets. To expedite matters Cllr Dunning would contact the Vets. A District councillor should be present at the meeting.
- D] Feasibility Study re: Middle School Site – Cllrs were advised to 'keep watching the brief' as it is vital that the sports fields are protected and the educational use retained.

73. Waveney District Councillors' Report & Other WDC matters: report noted. Stocks Fair have asked for donation from HTC to pay WDC car parking charges of £ 391, Cllrs had agreed as a good will gesture to subsidise and authorised Chair, Chair of Finance and RFO to determine contribution. Cllr Ryland was asked to obtain information regarding Arts, Tourism, Sport and Leisure meeting that had taken place in Lowestoft on 07.09.09

- A. Norwich Road Public Conveniences – Still up for sale and 'WDC are not prepared to re-open as they were constantly vandalised.' Agenda for next meeting.
- B. Dog Bins – On order from WDC who have agreed to pay 50% towards the cost for Roman Way & Bungay Road enabling a further bin to be purchased for Basley Park from the £700 County Councillor Locality Budget.
- C. Youth Development Project – The derelict building behind the Town Park basketball courts has been identified for refurbishment and the local residents support any proposed conversion for the youth.
- D. Chichester Road play area – WDC play area officers are unaware of any proposed housing and no planning application has been submitted.
- E. Independent Retail Assessment – see Minute 68

74. Rifle Hall: Cllrs were disappointed at the 2nd September meeting with WDC and the working group's apparent lack of progress to meet the need to provide community facilities for Halesworth. A letter outlining concerns and unresolved issues to Cllr Law [WDC] was approved for distribution.

75. Business Connections: D Mizon reported a quiet August but all were invited to the breakfast meetings and the quiz in October. The Town Centre group were to take on the Italian Market, Cllrs to be kept informed.

76. Town Planning Applications – Considered on 29th June 2009

DC/09/0750/COU Mrs M Copperthwaite, Swan lane Playing Field, Swan Lane, Halesworth
Part change of use from playing field to allotments

Cllrs declared a cautionary interest - Approval

DC/09/0491/FUL Bernard Matthews – Land at Former Airfield, Upper Holton, Halesworth
Installation of 5 wind turbines, amendment.

Approval

SCC-W/09/: Edgar Sewter County Primary School, Norwich Road, Halesworth
Single skin, concrete block, single storey boiler room and fuel store with stainless steel twin walled flue 4 meter above roof line.

Cllr Holzer declared an interest as Edgar Sewter School governor - Approval

Street Naming – Conversion of cart shed at eagle Veterinary surgery, Norwich Road, Halesworth will be known as The Cartlodge, Norwich Road, Halesworth.

[A] To consider formation of a planning group: It was proposed that a working group, with relevant expertise of planning matters, be set up to consider and make decisions only on mid month applications, to meet WDC deadlines. It was agreed with the proviso that full council consider contentious or controversial applications, which could have a major impact on the community. Carried - 6 for 2 against 2 abstentions.

77. Section 106 Allocation: The following resolution was proposed and unanimously approved – ‘All Section 106 agreement money for the next 5 years should be ring-fenced for improvements to the Sports, Leisure and Centre for the Community projects where we can see that Halesworth & the Blyth Valley has an identified and tangible shortfall. These headings can be further defined as improvements and replacement of existing facilities at the Dairy Hill Sports site, provision of new playing surfaces and provision of a Centre for the Community and Day Centre to include a ‘One Stop Shop’ for services’.

78. Town Twinning: Matters of Report: Bouchain & Eitorf: Report noted and new membership required.

79. Reports on meetings attended by council representatives on Outside Bodies: Transport – Reports noted. Brenda Roberts to retire as Halesworth Transport rep. It was agreed to make a presentation at the October meeting in recognition for all her hard work over the last 10 years.

[A] Day centre Committee Vacancy – Interested Cllrs to contact clerk.

80. Town Plan: Report noted.

Role of the Town Council: It was agreed to convene a special meeting and to invite SALC representative to attend in an advisory capacity. Cllr James Wagner has agreed to upload the Website information and requested assistance. Cllrs Dunning and Wright offered to help.

81. Financial Matters: [A] To Receive a Report on the Finance Committee Meeting held on 22nd July 2009: Copies of the minutes had been circulated.

[10] A motion that all reasonable travel expenses be met from council funds and that Chair’s allowance be used for Civic functions and hospitality purposes was carried 7 for with one abstention.

[B] The 2009 Audited Accounts were accepted and approved. The Clerk was thanked for all her hard work in their compilation.

[C] To consider obtaining a Public Works Loan to support the PFA & Leisure Project: It was unanimously agreed to defer this item to the October meeting.

82. Other Matters of Report:

[A] Sport & Leisure, including the new sports project: Cllr E Leverett suggested that the proposals needed to be made public as soon as possible. Sites had been identified but WDC were still negotiating with land owners.

[B] Halesworth & Blyth Valley Partnership: minutes to be circulated after approval. Cllrs were informed that the owner of the land adjacent to the Town Park is willing to sell and the Partnership is investigating funding streams to bring the land into public use.

[C] Schools Organisation Review: Still awaiting a decision from the adjudicator.

[D] High Tide Festival 2010: The organisers have indicated greater involvement within the business community and to use the Rifle Hall as a possible venue. All necessary contacts have been made available.

83. Correspondence: noted.

84. Accounts for Payment : were approved and signed

[1]	online	July Salaries	1063.91
[2]	online	August Salaries	1107.99
[3]	102982	Lexis Nexis Local Council Administration 2009 publication	72.45
[4]	102983	Pagoda Systems computer health check	28.75
[5]	102984	HACT grant	300.00
[6]	102985	Essex & Suffolk Water allotments	193.83
[7]	102986	WDC Planning fee Swan Lane COU to allotment	167.50
[8]	102987	EDF Market electricity	62.01
[9]	102988	Norwich City FC Basley Park Gym Official opening	50.00
[10]	102989	Rainbow Basley Park Official opening refreshments	76.63
[11]	102990	Halesworth Volunteer Centre photocopying August	5.91
[12]	102991	BDO Sty Hayward Annual Audit	460.00
[13]	102992	Brenda Roberts Transport Group expenses 2006-2009	140.00
[14]	102993	Parkleisure Ltd Basley Park Gym equipment	24955.00
[15]	102994	Pagoda Systems External HD, upgrade MB	149.10
[16]	102995	R Woolnough Town Plan expenses	64.28
[17]	102996	Halesworth Volunteer Centre photocopying July	28.79
[18]	DDr	BT Internet & telephone	179.10

[19]	102997	Waveney Norse Market clean up		189.75
[20]	102998	Wissett CC Hire of marquee Basley Gym Opening		60.00
				<hr/>
				29355.00
			cleared	<hr/>
			unpresented	2905.57
				<u>26449.43</u>
Balances as at 31 st August 2009				
C/A	728	23171.56		
BRA	017	39787.20		
BPA	964	735.27		
Comm a/c	372	<u>3558.74</u>		
Bal		67252.77		

The meeting closed at 10.15pm